

DRAFT MINUTES

STATEWIDE INDEPENDENT LIVING COUNCIL

EXECUTIVE COMMITTEE

Wednesday, February 12, 2014

12:30 – 2:30 p.m.

20 Nobert Street, Warren, RI 02885

Phone: (401) 337-5888

Members Present: Vincent DeJesus, Vice Chair; Liz Graves, Secretary & State Plan Chair; Margaret Molloy, NAC Chair; Jack Ringland, Acting Council Chair.

Members Absent: Madeline Colon, Treasurer; Rick Costa, Council Chair (leave of absence).

Staff Present: Lisel Rockwood, Assistant to the Administrator.

Public: Laurie DiOrio

Interpreter: Dorothy Hodge.

Meeting called to order at 12:35 p.m. A quorum was present.

1. Welcome and Introductions: Jack Ringland welcomed everyone and self-introductions were made.

2. Public Comment: none.

3. Minutes of January 8, 2014: minutes previously sent. A motion was made by Margie Molloy and seconded by Vincent DeJesus to approve

the minutes as written. Motion passed unanimously.

4. Votes:

ServeRI: A motion was made by Liz Graves and seconded by Margie Molloy to continue the ServeRI membership. Motion passed unanimously.

Dreamweaver: Staff explained that the free web editor currently being used is outdated and inconsistent, and that Allyson Dupont, tech advisor, recommended purchasing Adobe Dreamweaver. A motion was made by Liz Graves and seconded by Margie Molloy to approve purchase of the software. Motion passed unanimously with one abstention: Vincent DeJesus.

5. Review February and March calendar:

Feb 19 NAC 12:30 – 2:30

March 5 Executive 1:00 – 3:00

March 12 RIPIN Conference (no NAC Committee Meeting)

March 26 Quarterly 1:00 – 3:00 @ PARI

6. Review of December Quarterly meeting: The meeting will be hosted by Leo Canuel at PARI on March 26th from 1 – 3 p.m. Members need to be encouraged to attend as a quorum is needed to conduct business. Directions will be sent out with meeting materials. The CILs 704 Reports will be reviewed and Liz Graves will give a report on SILC

Congress.

7. Status of Executive Coordinator/Ethics Commission: The Ethics Commission ruled that the Council was not a 'state agency' as defined by the Ethics Commission, and is therefore, not under their jurisdiction. However, the hired Executive Coordinator does not have a starting date due to a pending contractual issue with the DHS contract. The current Administrator's last day is on February 14th. She has already postponed her retirement several times to accommodate the council. The day-to-day management of the SILC is a concern especially in the area of authorized person(s) to sign and approve documents and checks as well as finalizing 2014 Officer Positions so bank signatories can be updated.

8. Closed Session: Motion was made by Vincent DeJesus and seconded by Liz Graves to move into Closed session, pursuant to the Open Meeting Laws 42-46-5(a)(1) to discuss Executive Coordinator's position and pursuant to the Open Meeting Laws 42-46-5(a)(4) to discuss the RISILC contract and pending litigation. The motion was seconded by Liz Graves. Motion passed unanimously.

Closed session report: Liz Graves reported that Rick Costa was officially hired on November 20, 2013 with the provision that he would start after the Ethics Commission issue was settled. However, there is an issue concerning the DHS contract, therefore the same situation

exists now for the starting date. Benefits, salary and working hours were discussed and consensus made.

9. Reports:

Finance Committee Report: none report. It was noted that bank signatories need to be updated.

State Plan: Liz Graves reported that the Committee met on January 31st at OSCIL. Margie Molloy presented the draft survey. Suggestions were discussed and minor changes made. Liz Graves reported on the SILC Congress and introduced some of the new materials from the Congress. Two data collection forms are being finalized, one as the Event Form and the other as the Objectives Progress and Activity Form. Progress toward the SPIL Goals and Objectives will be reviewed at the March Quarterly meeting.

Needs Assessment Committee: Margie Molly stated that the committee will finalize the draft survey draft in February. The committee will not meet in March as several members will be attending the RIPIN conference.

Membership Committee: no report.

Chairperson's report: no report.

10.Bylaws: tabled.

11.Announcements: none.

Meeting adjourned at 2:30 p.m.

Liz Graves

Secretary